

Camp Bristol ***Job Description***

Job Title: **Activities Counselor**
Classification: **Nonexempt (Seasonal)**
Reports to: **Camp Director**
Contract Period: **June 25 – August 14, 2022 (7 weeks)**
Weekly Pay: **\$ 475 (Room and Board included)**

Position Purpose:

Activities Counselor has various responsibilities from assisting with daily routines and group management to planning and leading activities, but the most important is to provide a safe and fun environment for the campers.

Qualifications: *(Minimum Education and Experience)*

- ♦ Minimum of 18 years of age
- ♦ Must be able to obtain or become certified in First Aid/CPR
- ♦ A passion for working with youth ages 10-13 to provide a memorable residential summer camp experience
- ♦ Attend and participate actively in staff-week training (provided at camp)
- ♦ Clearance through the Sex Offender Registry and Criminal Background Check
- ♦ Must submit health history record and examination form prior to first day of work.

Essential Job Functions:

1. Assist in the direction, supervision, and organization of campers in their living unit, within activities and throughout the camp to meet the intended camper outcomes.
 - ♦ Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement, and empowerment of youth.
 - ♦ Ability to live in a cabin with others (campers and/or staff)
 - ♦ Assure campers are always properly supervised.
 - ♦ Be aware of and implement safety guidelines.
 - ♦ Participate in and lead events and meals in a large, noisy setting
2. Participate in the development and implementation of program activities for campers within the mission and outcomes.
 - ♦ Responsible for leading and assisting with the teaching of activities.
 - ♦ Actively participate in all program areas as assigned.
 - ♦ Provide for the progression of activities within the framework of individual and group interests and abilities.
 - ♦ Assist in program areas such as waterfront, nature, all camp activities, and arts and crafts as directed.
3. Maintain high standards of health and safety in all activities for campers and staff.
 - ♦ Be alert to campers and staff needs and assist them with personal and/or health problems and discuss with camp health officer.
 - ♦ Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.

4. Be a role model to campers and staff in your attitude and behavior.
 - ♦ Follow and uphold all safety and security rules and procedures.
 - ♦ Be an example for campers and others as it relates to following camp procedures and practices including sanitation, schedule, and sportsmanship.

Other Job Duties:

- ♦ Contribute to verbal and written evaluations and communication as requested.
- ♦ Participate enthusiastically in all camp activities, planning, and leading those as assigned.
- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, and other all-camp activities and functions.
- ♦ Assist in the planning of any special events on or near the waterfront.
- ♦ Participate in clean-up at the end of each week.

Equipment Used:

- ♦ Counselors may be asked to use fire protection equipment, washers/dryers, dishwashers, and specialty program equipment.

Knowledge, Skills, and Abilities:

- ♦ Understand the development needs of youth.
- ♦ Ability to relate to youth and adults in a positive manner.
- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Demonstrate knowledge and skill in program areas designated camp program areas.

Some physical requirements of a Activity Counselor position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals as well as bugs, snakes, bats, etc.